

MINUTES
NEVADA STATE COUNCIL ON LIBRARIES AND LITERACY
Tuesday, January 26, 2016
Wednesday, January 27, 2016

The Nevada State Council on Libraries and Literacy (SCLL) meeting was held on Tuesday, January 26 and Wednesday, January 27, 2016 in the Guinn Room, Capitol Building, 101 N. Carson St., Carson City, NV 89701; the Governor's Las Vegas Conference Room, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV 89101; and the White Pine County Library, 950 Campton St., Ely, NV 89301

Tuesday, January 26, 2016

1. Call to Order, Announcements, Roll Call

Jeannette Hammons

The meeting was called to order by Ms. Hammons at 9:43 am.

Members present: Jeannette Hammons (chair), Daphne DeLeon, Kim Petersen, Margot Chappel, Sheila Lambert, Dee Dee Bossart, Cris Etchegoyhen, Renee Olson, Elizabeth Markle, Hergit Llenas, Robert Jones, Deena Holloway (via videolink), Kathleen Galland-Collins (via videolink), Sheila Moulton (via videolink)

Secretary of the Council: Daphne DeLeon

NSLAPR Staff: Robbie DeBuff, Karen Starr, Sulin Jones

Guest List:

Diane Baker and Sena Loyd, Carson City Library; Beth Schuck, Stephanie Espinoza, and Becky Day-Swain, College of Southern Nevada (telephone); Danielle Milam, Las Vegas Clark County Library District (telephone); Amy Geddes, Lyon County Library; Forrest Lewis, North Las Vegas Library District (videolink); Pershing County High School Library; University of Nevada, Las Vegas' University of Nevada, Reno; Lori Romero, White Pine Library

2. Public Comment

Jeannette Hammons

- Dee Dee Bossart, SCLL representative for Persons with Disabilities. The Nevada Statewide Independent Living Council (SILC) has created a workgroup to gather input for their new 3-5 year plan. A partnership with public and school libraries to disseminate information, surveys & notifications of Town Hall meetings would raise awareness and be beneficial to both libraries, people with disabilities, and their communities. Daphne will email library directors to advise them of this partnership opportunity.
- Daphne: Nevada's Dept. of Education Content Standards for Science handout-background for LSTA STEAM and STEM applications and how public and school library might support these standards.

3. Consent Agenda

Jeannette Hammons

- Approval of Minutes, October 12, 2015 SCLL meeting

Motion: Accept the agenda and minutes. Motion to approve by Ms. Markle; seconded by Ms. Llenas. Motion passed.

- Approval of LSTA Mini Grant applications

Motion: Accept the LSTA Mini Grants. Motion to approve by Ms. Llenas; seconded by Ms. Markle. Motion passed

- Approval of LSTA Support Grants

Motion: Accept the LSTA Support Grants. Motion to approve by Ms. Markle; seconded by Ms. Bossart. Motion passed

- Approval of Revised LSTA Statewide Grants. New Statewide Grant category: Emerging Needs: Workforce Development/Early Childhood Literacy. NSLAPR will identify new Emerging Needs focus each year and offer subgrants to libraries. Emerging needs will be complementary funding, it is not meant to fund a project 100%.
 - Ms Moulton requested an example of an Emerging Needs grant. Ms. DeLeon explained that a library has applied for a Workforce Development subgrant. This library has many community partners for this project, but their role is to provide training certifications. They have applied for a subgrant so that training costs will not be a barrier to community participation.
 - Ms. Bossart asked if the subgrants would be available throughout the year. Ms DeLeon replied that the timeline for a subgrant is more flexible, but the application structure will be similar to Summer Reading program subgrants, there would be a window of time during which libraries could apply. Details on the application process will be finalized and provided at the April Library Director's meeting. Amount available will be dependent upon amount left unawarded to other grant applicants.
 - Ms. Markle noted that the Nevada Arts Council has grant opportunities throughout the year-would it be good to have many windows of opportunity for libraries to apply for funding? Ms. DeLeon replied that as this is the first year, it will depend upon applicants and money available for award; NSLAPR will be flexible depending upon the library community's need and response, but would like to have all money awarded by December.

Motion: Accept the LSTA Statewide Grants. Motion to approve by Ms. Chappel; seconded by Ms. Etchegoyhen. Motion passed.

4. Report to Governor

Jeanette Hammons

Ms. Petersen asked if there were any feedback from the Governor regarding the last report. Ms. DeLeon replied no. Ms. Hammons suggested that it be kept brief and that pictures were valuable. Ms. DeBuff noted that legislators and staff appreciate bulleted points and prefer 1 page reports. Ms. Hammons asked if Carson City would be available for formatting. Ms DeLeon replied that they probably would, but NSLAPR staff is always an available resource.

- Working Committee volunteers: Margot Chappel, Kat Galland Collins.
- Deadline: Sept. 1, 2016; to be available for distribution before next legislative session begins.
- Focus Points for 2016 Governor's Report:
 - Literacy by 3
 - Workforce Development
 - Community Partnerships
 - Libraries and the School/Education Environment
 - Civic Engagement and Open Data
 - Literate Nevada (digital, information, etc)
- Handout. Format: concise-one page w/bullet points, with infographic as complementary piece and additional information online. Include data to document growth. 2015 Report to Governor available for review at <http://nsla.nv.gov/Development/SCLL/>. Sections to keep/remove/modify for 2016:
 - Description of SCLL: keep
 - Powers and Duties: remove from hard copy but leave link and post on web
 - Highlights & Photos: keep, but utilize new Best Practices for communicating with photos/captions (Ms Lambert will supply copy of Best Practices from National PIO)
 - Successes: keep
 - Members Photos: modify, replace group photo with head shots (take at next meeting)
 - Statistical Page: keep, ensure it is visible

Comments.

Ms. Holloway: How is Council involved with SCLL Powers and Duties # 6, *Examine and evaluate the programs for literacy in this State* and #7, *Establish a plan for coordinating programs and activities for promoting and increasing literacy in this State*.

Ms. DeLeon: In the past, there was a Literacy Office through which NSLAPR had a more formal relationship with Nevada literacy organizations. Due to changes, the Literacy programs that remain have been incorporated into LSTA Statewide Reading Programs with focus has been on Reading Literacy. In last 2 years there has been an evolution of types of Literacy (information, early, digital); NSLAPR will revisit duties 6 & 7 to address how Council can be more involved. Update will be provided to Council at Spring meeting.

5. Nevada Library Advocacy and National Legislative Day

Daphne DeLeon

- NSLAPR and NLA are collaborating to expand grassroots library advocacy in Nevada. The Committee will meet in February, Ms. DeLeon will compile background information on library funding to give Committee members an overview and pinpoint areas for further advocacy for all library types (school, academic, public). Ms. DeLeon will report at April meeting regarding advocacy talking points and using data to illustrate Return on Investment, performance measures, strategic goals, etc. National Legislative Day is early May.
- National Legislative Day. Early May. NSLAPR will take over coordination duties from NLA, is examining ways to allow Council chair to participate. Specific goal for National Legislative Day Ask will be determined by Committee.

Comments.

Ms. Llenas suggested that Council ask legislators to promote the role of libraries as innovative, creative Community Hubs and as a powerful Community Partners for language acquisition, citizenship, literacy, etc. Ms. DeLeon added that these services could be tied to larger community issues, i.e., economic development, civic engagement, k12 education. Ms. Lambert mentioned that Congress has restored the percentage of WIOA funding that had been previously cut and suggested that legislators should include libraries as potential Community Partners for WIOA applicants.

6. Report: Nevada State Library, Archives and Public Records

Daphne DeLeon

- Legislative Session 18/19 Update. Biennium budget increases, to be verified with Joint Advocacy Committee. Statewide Library Programs: Collection Development: \$200,000; Bookmobile: \$50,000 (will fully fund); Databases, \$200,000 (for k12 focused ABC-CLIO); Staffing: Library Consultant (to expand program support) and Public Services Intern (to allow 2 additional public hours per day)
- State Council appointments. Labor, Small Business, and Special Library sector representatives are needed.
- Staff Update: LSTA Coordinator position should be filled by Spring meeting.
- Knight Foundation New Challenge Winners Announcement. *Data Equity for Main Street*. NSLAPR has partnered with California State Library and Washington State IT Office to participate in the Knight Challenge. The proposed project will promote digital equity, using the skills of library professionals to help community members find, use, and give feedback on Open Data. If the project is selected by the Knight Foundation, the award will be \$470,000, the Project Period: Jan. 2016-Jan. 2018.

Comments. Ms Galland-Collins asked if there were plans to include all types of libraries - school, academic, and public - in the Knight Foundation project. Ms DeLeon responded that during FFY 16, the Knight Foundation budget includes local level funding, but for FFY 17, an LSTA Emerging Needs Statewide Initiative will fund the project at the local level.

Lunch Break

7. LSTA 2016 Competitive Grant Application Review (discussion/for possible action begins at 1:00 pm)

Jeannette Hammons

Meeting called back to order at 1:00 pm.

- **Carson City Library: *Mobile Maker Spaces*.** Diane Baker and Sena Loyd present.
 - Ms. Moulton, commented that it's great partnership with community, the targets and outcomes are good, but will the City take care of the van's upkeep? Ms. Loyd said the city will be responsible for the van's maintenance.
 - Ms. Llenas asked if implementation would occur during summer. Ms. Baker said depending upon funding availability, there would be test runs done during the summer with Boys and Girls Clubs. Afterschool programs would be done during the school year.
 - Ms. Galland-Collins asked if there was a Letter of Support from Youth Probation Facility. Ms. Baker said there is a letter of support, it will be submitted. Ms. Loyd said Youth Probation is excited and committed to the program.
 - Ms. Galland-Collins asked if there were differentiated lessons plans for the different age groups. Ms. Baker said there are and they are mapped to Common Core.
 - Ms. Galland-Collins said she'd like to see data from before and after the activities to ascertain how student's perceptions of STEM careers have changed. Ms. Baker asked if she would like pre and post evaluations? Ms. Galland-Collins said yes, to determine whether the Project's Goal of increased willingness to pursue STEM careers is being met
 - Ms. Galland-Collins asked about section 4 of the grant, Obtaining Help from the Teen Leadership Council. Has the Teen sponsor agreed to support the project? Ms. Baker said the Council is in transition, they are recruiting for the position that works with the teen Council and the high school.
 - Ms. Galland-Collins asked if LSTA funds should be used for the van wrap? Ms. DeLeon said a van wrap is an eligible cost, depending upon how well it is justified in the application.
 - Ms. DeLeon said as follow up, staff will require that Carson City Library submit:
 - ✓ Letter of Support from Probation Department,
 - ✓ Examples of differentiated lesson plans and how those lesson plans map to Common Core and Nevada's Next Generation Science Standards
 - ✓ Pre and Post activity assessments
 - ✓ Teen Leadership Council activities
 - Mr. Jones asked how outcome participation numbers were arrived at. Ms. Baker noted that some of the groups are captive audience, which would ensure participation.
 - Ms. Chappel about signing up the grade schools. Ms. Baker said that the program is afterschool, run by Parks and Rec.
 - Ms. Bossart asked for more information about the required safety lessons and group behavior expectations component. Ms. Baker said that this would be done at the introductory session. Ms. Bossart asked if kids who missed the safety class would still be allowed to participate. Ms. Baker said there are 2 different tracks; there'd be a safety overview refresher for the sessions with variable attendance.
 - Ms. Markle asked if \$9.75/hour was a realistic rate for the part time trainer position. Ms. Baker, Ms. Hammons, and Ms. DeLeon replied that it was.
 - Ms. Bossart asked how many stops are on the schedule. Ms. Baker said there at least 6 lessons planned for the afterschool and Boys and Girls clubs, with a 2nd session possible. Ms. Etchegoyhen asked for clarification: the trainer would be at each lesson, interns would be available for support, and the van would stop at 2 locations per week during school year? Ms. Baker affirmed that this was correct.

- **College of Southern Nevada: *Understanding Online Learners*.** Beth Schuck, Stephanie Espinoza, and Becky Day-Swain via telephone.
 - Mr. Jones noted for the record that he would abstain from this discussion.
 - Ms. Galland-Collins asked if the primary audience was young adults and teens statewide; does CSN online serve students across the state or primarily from Clark Co. Ms. Schuck said that over 90% of the students are from Clark Co., but CSN can serve students statewide.
 - Ms. Galland-Collins asked if the expected 13% response rate was acceptable to give informed decisions. Ms. Day Swain and Ms. Schuck said that according to statistical research, 13% response is on target. Ms. Galland-Collins suggested that CSN have online instructors encourage their students to participate in the survey. Ms. Schuck agreed.
 - Ms. Galland-Collins wanted to know if Federally Negotiated Indirect Cost Rate documentation had been received by staff. Ms. DeLeon said that it had.
 - Ms. Llenas asked about an existing survey cited in the application and how it ties to the survey for which grants funds are being requested. Ms. Schuck answered that every year CSN does both faculty and student user surveys, which are cited in the application. Grant funding would be to develop survey questions targeted to just online student and to help with focus groups
 - Ms. Moulton asked what results CSN expects to see. Ms. Schuck expects the survey will reveal specific areas of need for online students, whether it's skills based need or technology based need, and allow CSN to better serve this growing user population
 - Ms. Galland-Collins asked if there were any existing studies on the needs of online learners in Nevada. Ms. Schuck said that no comparable research has been discovered that targets just online students.
 - Ms. Bossart commented that she appreciates how CSN will share their survey results at NLA and CSN Professional Development session
 - Ms. Chappel suggested that a practice of surveying incoming students could be integrated into annual outreach so that data is always current. Ms. Schuck said this is a excellent idea, especially as this is a growing population.
- **Las Vegas Clark County Library District: *Strengthening the Frontlines, Social Services at the Library*.** Danielle Milam via telephone.
 - Ms. Moulton noted for the record that she would abstain from this discussion.
 - Ms. Galland-Collins noted that letters of support were not included in her grant review packet. Staff replied that copies of the letters of support were not included in the Council packet, but would distributed to Council shortly.
 - Ms. Galland-Collins commented that she like that the project includes a large target audience and then asked about Evaluation-if use of the newly learned skills would be added to employees' work performance standards as appropriate; would employees be held responsible for using this newly acquired knowledge in a way that will positively affect the patrons? Ms. Milam answered yes, there are several ways employees will be evaluated. LVCCLD is rewriting some position descriptions to include these new skillsets; if additional positions are created as a result of the project, these skillsets would be included in position descriptions; employee performance evaluations include evaluation of skills learned in trainings; supervisors conduct monthly work plan performance reviews, which is a flexible tool for tracking new skillsets.
 - Ms. Galland-Collins asked if there was a process where staff, if they were struggling with skills, would be retrained. Ms. Milam said yes, supervisors would identify staff who were in need of a skills refresher course, which would be conducted by HR training staff.
 - Ms. Galland-Collins asked about the Budget section that indicates that staff would be contributing to the project at \$75/hour. Please define "contributing" As Ms. Milam's response was not clearly audible over speaker phone in Carson City or Las Vegas,

Ms. DeLeon restated: \$75/hour covers a variety of LVCCLD staff positions, such as Call Coordinator and Outreach. Ms. DeLeon asked if these positions were broken down in the Budget? Ms. Milam replied that the varying positions and responsibilities are outlined on the Timeline and in Project Description, but she will supply more details to NSLAPR.

- Ms. Galland-Collins stated that she appreciated the heart of the grant application, and had one more question about the Travel section of the budget: are there specific purposes? Ms. Milam said that travel would cover expenses incurred when project staff visit other libraries that have similar programs in place.
- Ms. Chappel asked about final outcomes for the project: is the focus on staff training or meeting needs of the community? Ms. Milam said that the grant application asked only for a single outcome although there are several: staff training, evaluative information gathered from the pilot program, and action plans formulated with community partners
- Ms. Llenas said the grant addresses a huge need and is a great idea; she commented that LVCCLD libraries are quite busy and wanted to know how frontline staff would actually identify the library users who are in need of social services amongst the massive influx of people waiting to use the library each morning. Ms. Milam said community mapping will be used to identify areas in need combined with conversations with current library users, working with community partners, and examining at national models; reconfiguring of library spaces, branch by branch, may happen in order to meet new needs; new models will be developed as more community data is compiled.
- Ms. Bossart noted that it was good to see Persons with Disabilities targeted by the grant project and asked what the budget item “Promotional Interviews” meant? Ms. Milam said that LVCCLD would work with agencies that have more expertise and established relationships with targeted populations.
- **Lyon County Library: Lyon County Library Media Box.** Amy Geddes
 - Ms. Moulton said it was an exciting project and asked if they anticipated Circulation would increase and if there were a line item in the budget to account for new DVD purchases. Ms. Geddes replied yes, usage should increase immediately and there is an in-kind budget item for new movies.
 - Ms. Galland-Collins commented that it was a great idea, as a child from a rural community, she would have been a customer and noted that an idea for publicity would be to promote the kiosk before school breaks.
 - Mr. Jones asked if all DVDs were loaded into the machine how would the library accommodate users who like to browse inside. Ms. Geddes said she had been thinking about that scenario and would maintain a collection of DVDs inside as well.
 - Ms. Bossart said it was a needed grant and a nice idea, she could see use expanding.
 - Ms. Hammons suggested that Ms. Geddes confirm the capacity of the Media Box with the vendor. Ms. Hammons had a similar quote from the same vendor that indicated model 750 held only 750 items, not 3,000. Ms. Geddes said she had a quote from the vendor but would double check.
 - Ms. DeLeon asked Ms. Geddes if Collection Development funds would be used to buy DVDs. Ms. Geddes said Collection Development had been using Collection Development money to buy eBooks but if the grant were awarded, she would use it to buy DVDs.
 - Ms. Markle asked if the community was streaming videos and if there was a commercial business that rented DVDs. Ms. Geddes said that much of her community doesn’t have access-neither technology nor internet connection to stream movies; the closest commercial DVD business is a Redbox in Fernley.
- **North Las Vegas Library District: Bridging the Digital Divide.** Forrest Lewis, Terry Fletcher, Ken Todd

- Ms. Moulton asked about the project's sustainability. Mr. Lewis said that with Virtual Desktop Infrastructure, it costs about \$16,000 per year for licenses and software updates. This annual amount has been built into the operating budget for next 5 years.
- Ms. Galland-Collins asked why Young Adults and Teens weren't included as a target audience. Mr. Lewis explained teens would be included, but are not the target population for this project. The strategic plan done last year revealed that 65% of North Las Vegas is under 40 and indicated the primary focus for the library should be 0-8 literacy and workforce development for young families.
- Ms. Galland-Collins asked about letters of support from partners. Mr. Lewis said they have multiple partners, including Las Vegas PBS and CSN.
- Ms. Galland-Collins asked for more information about classes to be offered. Mr. Lewis said they are offering a variety of Workforce Development, resume, and computer skills classes. They are working with CSN and Economic Development Dept. to determine which classes are most appropriate/useful for residents.
- Ms. Galland-Collins asked about the reliability of the system server. Mr. Lewis said that it's a 3 server system with built-in redundancy; IT is able to update every computer station at once rather than individually, allowing staff to focus on helping customers rather than troubleshooting technology problems. Hardware has a 5 year warranty.
- Ms. Holloway asked for more information about Early Literacy programs. Mr. Lewis said first steps are introducing them to Technology through educational games and then move the children forward and upward.
- Ms. Markle wondered how school technology aligns with library technology. Mr. Lewis said the school district is one of their main partners, and the library will target the children, especially preK, who do not have technology access. Over 50% of North Las Vegas population is below the poverty line, so technology access across the board is limited.
- Ms. Bossart asked if the project would complement Workforce Connection programs already in place or be different. Mr. Lewis said that Workforce Connection staff are bringing their programs to the library, using trusted library buildings and technology, and are thus able to expand their reach into the community
- Ms. DeLeon asked if the servers would be used for Library Services. Mr. Lewis said yes, they would all be public access computers, with terminals placed in Parks and Rec Buildings. The servers would also allow room for growth.
- Ms. DeLeon asked if there were room for growth, what percentage of the servers would actually be used during the life of the grant project. Mr. Todd said about 60%.
- Ms. DeLeon asked how library computers in Parks & Rec would be identified. Mr. Lewis said they be clearly labeled as library/grant funded, with labels, signage, logos.
- Ms. DeLeon asked about server lifespan and if they'd be put on the city's replacement schedule. Mr. Todd said the servers tend to last 5+ years and have 5 year warranties; Ms. Fletcher said the City is committed to this project and the servers would be placed on their replacement schedule.
- **Pershing County High School Library: TLC, Teen Learning Center.** Shelly Nee, Tom Brooks
 - Ms. Moulton asked if hours could be expanded so that the entire community would have access. Mr. Brooks said that not at present, but the High School makes efforts to reach out and be inclusive, so it's a possibility. Ms. Nee said that ties with Channel 14 bring in many community members -they could work out how to provide secure public access.
 - Ms. Galland-Collins asked about student usage-how many are able to use the library before and after school. Mr. Brooks said the library would be open to all schools, and is easily accessible to most of the county.
 - Ms. Galland-Collins asked if there were plans to gather data to show how the TLC would affect student performance. Ms. Nee said the school was trying to rebuild the

library, informally working with teachers to ensure students are using resources to complete assignments. Ms. Galland-Collins suggested a student library perception survey be conducted for evaluation.

- Ms. Galland-Collins asked if the specs for the Android Table were available. Ms. Nee said the decision hadn't been finalized at the grant deadline.
- Ms. Hammons asked the sources of the matching funding. Ms. Nee said funding was from foundations and corporations. LSTA is the only grant funding. Mr. Brooks said they were excited to use library resources to get students ready for college.
- Mr. Jones commended the resurrection of the school library and Mr. Brooks' support of the project. He noted that collaboration between the library and school staff is essential for students' success. Ms. Nee said that the average age for books in her collection is 40 years, so teachers had little incentive to visit the library. This project will be first steps toward reestablishing relevance. Mr Brooks said that with a small staff, communication and collaboration are ongoing. Ms. Nee noted that broadband access has been upgraded and will support the project.
- Ms. DeLeon asked about replacement schedules for the equipment. Ms. Nee said she believed CTE funds would be an option as the library has CTE programs and partnerships; another option would be student raised funding so that the program is self-supporting.
- Ms. DeLeon requested that a replacement plan for the Android table be submitted.
- Ms. Markle asked for accessibility clarification – how many students would have access and how many staff are involved? Ms. Nee said as it's a small community, education is a collaborative effort; all grades (elementary, middle and high school students) would all have access and staff would provide project support.
- Ms. Markle asked if there was a plan to replace the library's 40 year old collection so that students not participating in the TLC project could have something to read. Ms. Nee said she is slowly updating the collection. So far, 237 new books have been purchased, pushing circulation from 75 checkouts to 2200.
- **UNLV: African Americans, the Las Vegas Experience.** Michelle Light, Claytee White
 - Ms. Holloway is abstaining.
 - Ms. Chappel asked if the African American populations were being consulted regarding what they wanted to appear in the documentary. Ms. White said the African American community is the driving force behind the project; there is an Advisory Board and the entire community has been actively participating. Ms. Light mentioned that the documentary began about 3 years ago and the project has a much larger scope; the grant project is just one part of a larger whole.
 - Ms. DeLeon asked what alternative venues are in place if PBS doesn't commit to airing the documentary. Ms. Light responded that Las Vegas PBS has fully committed to the project- to producing the documentary and curriculum guide and airing both on TV and website. Ms. DeLeon said that staff had clarified her question; KNPB Reno, not Las Vegas, has noted that an editorial review would be conducted before airing. Ms. Light noted that there has been a past history of collaboration between KNPB and Vegas PBS, but if it were not shown on KNPB, it will still be available through Vegas PBS and UNLV websites.
- **UNR: Mining, Maps and the Mackey Theses: Digital Scholarly Treasures of Nevada.** Amy Hunsaker, Christina Klenke.
 - Ms. Galland-Collins mentioned that she didn't get letters of support. Ms. DeLeon mentioned that staff would get letters of support by end of the session. Ms. Hunsaker offered to go quickly over the letters of support: Eric Walsh, Great Basin College in Elko -GBC serves a large mining and geology community and would be able to utilize the resources; Candida Silva from Round Mountain Public Library has prospectors who would benefit; Russ Fields, Mackey School of Mining and Engineering, believes it would be a great resources for education and community outreach.

- Ms. Holloway asked how UNR is currently digitizing resources as a large portion of the project budget is for a scanner. Ms. Hunsaker said that UNR doesn't currently have a scanner to digitize the fragile theses. The old equipment is slowly being replaced and there is a flatbed, a wide format, and a bookeye scanner, however nothing available that would not damage fragile theses spines.
- Ms. DeLeon asked how many theses in the grant project are bound with spines or have bindings that are removable. Ms. Klenke said they didn't have an exact list of the condition of each thesis, compiling a list would be part of the grant project. Ms. Klenke passes around an example of an older, fragile thesis, held together by masking tape, that would be part of the preservation efforts.
- Ms. Moulton asked how many requests for the theses are received annually. Ms. Klenke said they receive about 70 ILL requests each year, with $\frac{3}{4}$ of those requests coming from out of state. This does not include the informal, non-ILL, requests.
- Ms. Galland-Collins asked if the indirect cost rate had been received by staff. Ms. DeLeon said it had.
- Ms. Markle asked about the proposed inventory and if dissertations from ProQuest could be put into a special collection. Ms. Hunsaker said that they could link to any dissertations found in ProQuest. Ms. Klenke added that due to copyright, they could not provide free access to ProQuest copies. However, it is possible that copies digitized and uploaded onto UNR's website would be of higher resolution more easily readable than those found in ProQuest; this would be a benefit to researchers.
- Ms. Markle asked if students were going to continue to submit their dissertations to ProQuest. Ms. Klenke said they would, it is a requirement, but students could also provide a copy to the UNR Library. She noted that ProQuest hasn't digitized many dissertations prior to 1994. Geology and mining data is not time sensitive, so access to pre-1994 theses would be of great use to current researchers.
- Ms. DeLeon asked about plans to preserve the physical materials after digitization. Ms. Klenke said it is prohibitively expensive to preserve maps in Mylar. Options for physical preservation are still being explored.
- Ms. Bossart asked for clarification of the onsite usability studies process. Ms. Hunsaker said that they would do website usability studies, on site and remote, with a sample group of 5 people each.
- Ms. Bossart asked about the accessibility element for visually impaired. Ms. Hunsaker said that UNR Libraries make everything ADA compatible.
- **White Pine County Library: Early Literacy Technology.** Lori Romero
 - Ms. Galland-Collins said she thought the project was a great idea and asked if and how the library would promote the project in the schools and preschools. Ms. Romero said that the project directly ties into Governor Sandoval's Read by Grade 3 initiative. Staff would work with the schools to inform the teachers and parents of the new technology tools.
 - Ms. Galland-Collins asked how outcomes of improved early literacy skills would be measured. Ms. Romero said they'd make use of the early learning station's reporting software.
 - Ms. Galland-Collins asked if the software tracked each student individually. Ms. Romero said it did not. The reports are an aggregation.
 - Ms. Holloway asked which software programs had been chosen and if it focused on particular skills. Ms. Romero said that there are 70 programs available so focus would depend upon the student and parents.
 - Ms. Holloway and Ms. Galland-Collins asked which early literacy stations had been selected. Ms. DeLeon asked if a vendor had been chosen. Ms. Romero said AWE Early Learning Solutions. Ms. Hammons explained her library has AWE computers; they are not connected to the internet and each student can have an account, thus individual student progress could be tracked. They are very popular in her library. Ms. Holloway thanked Ms. Hammons for the clarifications, noting that it was great to hear first-hand reports of AWE's effectiveness.

- Ms. Bossart asked for confirmation that the stations had touchscreen, mouse, and keyboard modalities. Ms. Romero said that they did.

Afternoon Break

8. LSTA 2016 Competitive Grant Applications – Discussion

- **Carson City Library: *Mobile Maker Spaces***
 - Ms. DeLeon would like to see differentiated lesson plans
 - Ms. Bossart thought outcomes were too high for an optional program
 - Mr. Jones thought the outcomes were too low, that more participants would be interested in STEM careers
- **CSN: Understanding Online Learners**
 - Ms. Markle was surprised that they did not already have access to prior studies of online learners. What are their expectations?
 - Ms. Hammons asked if there was a price quote for the consultant, if it were an informal bid
 - Ms. Holloway thought too much of the funding was going to consultant and travel
 - Ms. Bossart thought the grant narrative was hard to follow
- **LVCCLD: Strengthening the Frontline**
 - Ms. Hammons wondered how staff would be allocated to project
 - Ms. Bossart thought all staff would receive training, not just frontline staff
 - Mr. Jones mentioned that the letters of support changed his perspective and alleviated his concerns
- **Lyon County Library: Library Media Box**
 - Ms. Hammons expressed her concerns regarding the capacity of the media box and that the quote was for 750 DVDs rather than 3,000
 - Ms. DeLeon said staff will wait for the vendor specs and move forward from there
 - Ms. Markle said that even 750 capacity would serve her community well
 - Mr. Jones said he thought that keeping some DVDs in the branch rather than putting them all in the box would be beneficial for all types of users
- **North Las Vegas Library District: Bridging the Digital Divide**
 - Ms. Holloway said she liked the project, there is a huge need
 - Ms. Bossart wondered if the community would actually make use of the technology
 - Ms. Holloway said she works in North Las Vegas, families and the community make good use of the library
 - Ms. Markle asked about the employment market.
 - Ms. Moulton said North Las Vegas is very aggressive with bringing employers in, they are expecting 10,000+ jobs of all skill levels over the next few years.
 - Ms. DeLeon noted that LSTA funds needs during the project period, not for future growth
 - Ms. Peterson said she would like to see more thoroughness in the final evaluation, a firm commitment to the project
- **Pershing County High School Library: TLC, Teen Learning Center**
 - Ms. Hammons asked if school districts filter. Ms. DeLeon said they do.
 - Ms. DeLeon expressed concern that there was no formal collaboration between classroom instruction and library programs and that students would not make use of the Center before or after school
 - Ms. Galland-Collins noted that 90% of students lived within walking distance and that the Center would be available for 30 minutes before school, 75 minutes after school. If they collaborate with teachers, there will be additional access.
- **UNLV: African Americans, the Las Vegas Experience**
 - Ms. DeLeon mentioned that this project is a continuation of an LSTA funded project from three years ago.
- **UNR: Mining, Maps and the Mackey Theses**
 - Ms. Hammons said there is a need for the project with theses demand so high.
 - Ms. Markle said it highlights a little known aspect of Nevada.
- **White Pine County Library: Early Literacy Technology**

- Ms. Galland-Collins said she loved the project but expressed concerns over the lack of details provided to Council regarding the proposed early literacy stations and whether the project would be implemented as written
- Ms. Chappel suggested that rural libraries may not have the technical grant writing skills that larger libraries do
- Ms. Hammons said that White Pine County Library staff, in her experience, are very dedicated and community oriented and believed the project would be carried out in good faith and as written
- Ms. Galland-Collins suggested that the Evaluation component be strengthened
- Ms. DeLeon said that Ms. DeBuff, the Public Library Consultant, would work with Ms. Romero to revamp the Evaluation section
- Ms. Hammons mentioned that the LSTA grant evaluation process has evolved. In the past, software specs were not required as prices and technology might change in the period between grant proposal, application, and award. It would be helpful to inform applicants that they should be providing these technical specs and supplemental materials with their applications.

Grant Scores

- Final Grant application scores, submitted by Council, tallied and ranked

Motion: Accept LSTA Grant application rankings. Motion to approve by Ms. Llenas; seconded by Ms. Bossart. Motion passed.

| Library | Title | Amount | Final Score |
|---|---|-----------|-------------|
| UNLV | African Americans: The Las Vegas Experience Documentary | \$ 99,717 | 88.55 |
| UNR | Mining, Maps, and the Mackay Theses: Digital Scholarly Treasures of Nevada | \$ 74,949 | 86.83 |
| Las Vegas-Clark County Library District | Strengthening the Frontline: Social Services @ the Library | \$ 99,200 | 84.36 |
| Carson City Library | Mobile Makerspace | \$ 30,197 | 84.17 |
| North Las Vegas Library District | Bridging the Digital Divide | \$ 86,486 | 83.42 |
| Pershing County High School Library | TLC: Teen Learning Center | \$ 33,730 | 82.17 |
| Lyon County Library | Lyon County Library Media Box | \$ 32,299 | 80.75 |
| White Pine County Library | Early Literacy Technology | \$ 10,630 | 80.58 |
| College of Southern Nevada | Understanding Online Learners: Assessing Library Needs of Southern Nevada Users | \$ 28,670 | 79.73 |

9. Public Comment

None

10. Adjourn

Jeanette Hammons

Motion. Motion to adjourn for the day at 4:30 pm. Motion made by Ms. Bossart; seconded by Ms. Chappel. Motion passed.

Wednesday, January 26, 2016

11. Call to Order, Announcements, Roll Call

Jeannette Hammons

The meeting was called to order by Ms. Hammons at 9:06 am.

Members present: Jeannette Hammons (chair), Daphne DeLeon, Kim Petersen, Margot Chappel, Dee Dee Bossart, Cris Etchegoyhen, Renee Olson, Elizabeth Markle, Robert Jones, Sheila Moulton (via videolink)

Members excused: Hergit Llenas, Deena Holloway, Kat Galland-Collins

Members absent: Sheila Lambert
Secretary of the Council: Daphne DeLeon
NSLAPR Staff: Robbie DeBuff, Karen Starr, Sulin Jones
Guests: Lindsey Harmon

12. Public Comment

Jeannette Hammons

Ms. DeLeon welcomed Lindsey Harmon with Connect Nevada, who will be speaking about the Data Initiative

13. Program Updates

Robbie DeBuff, Karen Starr

Robbie DeBuff

- Statewide Reading
 - Letters About Literature contest has closed; over 450 students submitted entries this year, Level 3 participation increased by 300%. Kim Peterson, Kat Galland-Collins, Sheila Lambert, Jeanette Hammons, and Sheila Moulton have volunteered to read 100 letters that have advanced to the next round. An award ceremony will take place in the Spring
 - *We Are Called to Rise*, by Laura McBride is the 15/16 Nevada Reads title. Nine events have occurred throughout the state to date; *Grind*, by Mark Maynard is the 16/17 selection. Nevada Reads titles are selected through input from the Library Community
 - Diversity in Action subgrant: Feb. 1-May 6. Participating public libraries: Amargosa, Carson City, Elko, Humboldt, Lyon, Mineral, North Las Vegas, Pahrump, Pershing
- Continuing Education
 - Through December 2015: 507 persons directly served; 375 CE offerings on calendar; 7 Travel to Training reimbursements plus 12 pending.
 - Travel to Training reimburses travel expenses for library staff who attend continuing education classes or workshops. There is both out-of-state/in-state funding available. Council members may apply if they wish to attend NLA, etc.
- Library Data Initiative
 - NSLAPR will fund Community Connect for all Nevada public libraries starting July 1. Library data will be overlaid with market segmentation information and broadband technology maps to show areas in need of broadband access and connectivity. A user interface that is statewide rather than jurisdictional which will make data more easily accessible. Roll out is scheduled for the end of September. Broadband was initially defined as 768 kbps up, 3 mbps down; currently it is 6 mbps up, 10 mbps down.

Karen Starr

- Digital Initiative
 - NSLA Digital Collections are now live online. Land Patents, Sarah Winnemucca Collection, State Publications, and other documents are now available and searchable online: <http://www.nsladigitalcollections.org/>
 - Library of Congress, Chronicling America digitized Nevada historical newspapers are live- a partnership with NSLAPR, UNLV, and UNR: <http://chroniclingamerica.loc.gov/>
 - Statewide Database Committee will conduct an analysis of consortial licensing to determine if this model will work for Nevada.

14. Report and Discussion: LSTA Program Update

Karen Starr

- 2014: Grants are finished, the final report is ready to submit to IMLS. An abbreviated version of the final report will be made available to Council.
- 2015: Six months evaluations are being submitted.
- 2016: Grant applications will be discussed by staff. Applicants will have approximately 2 weeks to submit responses to follow up questions. Past grant performance, which is reflected upon Risk Assessments, will be considered when funding current and future grant applications in order to ensure grant project success. A summary of funded 2016

grants will be provided to Council at the next meeting. Funds do not carry over; unused funds must be returned.

15. Set Council Dates (discussion for possible action)

Spring meeting will be virtual, ideally at the beginning of June to coincide with the Letters About Literature ceremony so that Council members can attend. Also preferable is holding the Fall meeting in Las Vegas in conjunction with NLA, so that both Library directors and Council can participate in developing the new LSTA 5 year plan. Council may attend NLA with CE funding.

16. Public Comment

Ms. DeLeon thanked Cris for bringing the Meyer lemon blueberry coffeecake

17. Adjourn

Jeannette Hammons

Motion. Motion to adjourn at 11:30 am. Motion made by Ms. Moulton; seconded by Ms. Chappel. Motion passed.